



সেন্ট্রাল ইনস্যুরেন্স কোম্পানী লিমিটেড
CENTRAL INSURANCE COMPANY LIMITED

Corporate Head Office : CIC Tower (3rd & 4th Floor), 7-8, Motijheel C/A, Dhaka-1000

Notice of the 28th Annual General Meeting

Notice is hereby given that the 28th Annual General Meeting of **Central Insurance Company Limited** will be held on Thursday, June 02, 2016 at 11-00 a.m. at Auditorium Hall, Krishibid Institution Bangladesh (KIB) Complex, Krishi Khamar Sarak, Farmgate, Dhaka-1215 to transact the following business:

AGENDA

1. Consideration and adoption of the Directors' Report and the Audited Financial Statements of the Company for the year ended December 31, 2015 together with the Auditors' Report thereon.
2. Declaration of Dividend for the year ended December 31, 2015 as recommended by the Board of Directors.
3. Election/Re-election of Directors.
4. Appointment of Auditors for the year 2016 and fix their remuneration.
5. Approve the appointment of Independent Directors.

By order of the Board of Directors,

Date: 09th May, 2016

Sd/-

(Md. Jafar Ali ACS)
Company Secretary

Notes:

- A) **April 26, 2016** (Tuesday) is the Record Date. Shareholders whose names will appear in the Register of Members of the Company or in the Depository Register on that date will be eligible to attend the Annual General Meeting and receive dividend.
- B) A member entitled to attend and vote at the Annual General Meeting may appoint a proxy in his/her stead. The "Proxy Form", duly filled & stamped at Tk. 20 must be deposited at the Company's Share Department at Corporate Head Office not later than 72 (seventy-two) hours before commencement of the AGM.
- C) Detailed Schedule of election/re-election of Directors is available at the Notice Board of Company at its Corporate Head Office.
- D) Members are requested to notify change of address, (**Name & Mailing Address**) including mobile/land phone number, **particulars of Bank Account (Bank & Branch Name, Account Number, Branch Routing Number), signature** and other related information.
- E) **12 (Twelve) digit Taxpayer's Identification Number (e-TIN)** failing which disbursement of any cash dividend will be made (other than a company) after deduction of tax @15% (fifteen percent) instead of 10% (Ten percent) as per section 54 of the income Tax Ordinance, 1984 (Ordinance No. XXXVI of 1984) as amended by Finance Act, 2015.

বিঃদ্রঃ- বাংলাদেশ সিকিউরিটিজ এ্যান্ড এক্সচেঞ্জ কমিশনের সার্কুলার নং-

এসইসি/সিএমআরআরসিডি/২০০৯-১৯৩/১৫৪ তারিখ অক্টোবর ২৪, ২০১৩ এর আলোকে আসন্ন

বার্ষিক সাধারণ সভায় কোন প্রকার আপ্যায়ন বা উপহারের ব্যবস্থা থাকবে না।